



NSG PARENT CONNECT

Parent Guide

[NSG Parents Connect Mobile App](#)

This document contains important information on how to use the NSG Parents Connect mobile app

North Sydney Girls High School

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Getting Started: Installing and Authenticating

1. Download the NSG Parents Connect mobile application from your relevant mobile store

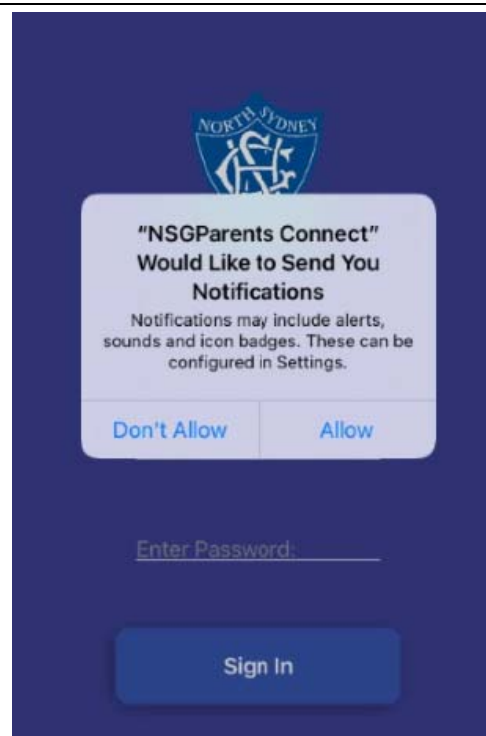
| | |
|---|---|
| <p>Android (Play Store)</p>  | <p>iOS (Apple App Store)</p>  |
|  |  |
| <p>Link: https://play.google.com/store/apps/details?id=com.parents.nsgapp</p> | <p>Link: https://apps.apple.com/au/app/NSG-Parents-connect/id1583869605</p> |

2. Once successfully installed, launch the app.
 You should see the following prompt:

““NSG Parents Connect” would like to send you Notifications. “

Please click “Allow” to receive notifications

If you click “Don’t Allow” notifications, you will not receive any notifications



3. Enter your North Sydney Girls HS Parent Portal Account details

Your username and password should be included in the same email as this attachment

Note: If you don't know your NSG account username and password, please contact the school or use the form link below.

Form link:

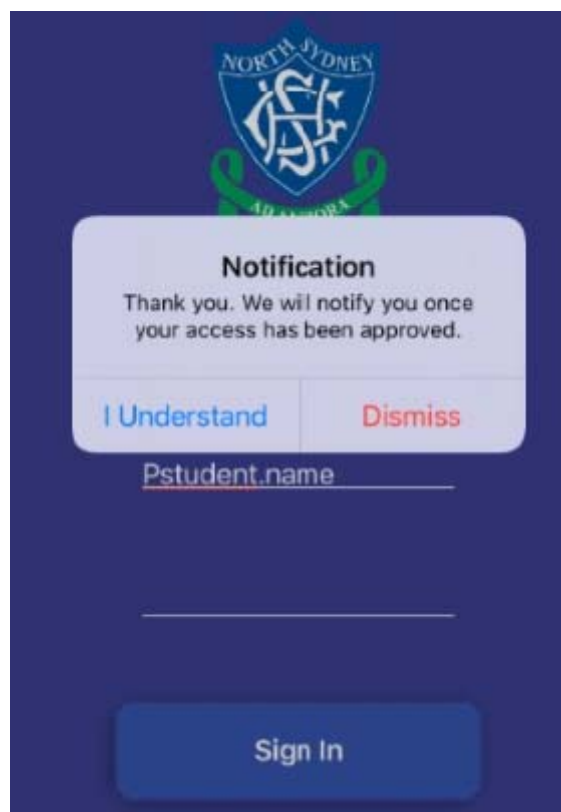
<https://forms.gle/HrQsbE2Lnzh8Y3wX8>



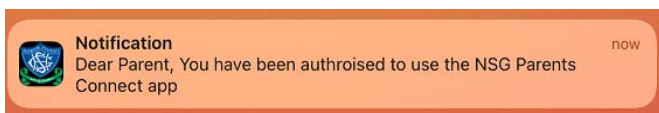
4. You will receive a notification message to inform you that your access is awaiting approval.

Note: The approval process may take up to 1 business day. This process involves a member of the NSG IT Support team verifying and approving your access to the NSG Parent Connect app

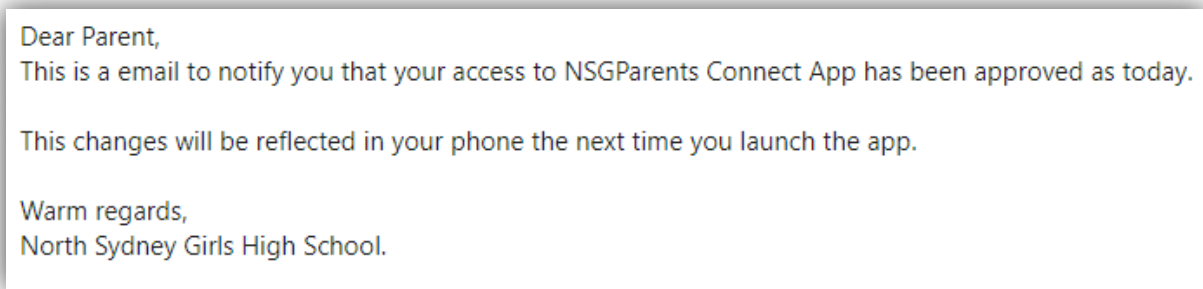
You will be notified via a notification alert and email, once your access has been approved.



5. Once you receive the notification alert and email that your access has been approved, please launch the app.



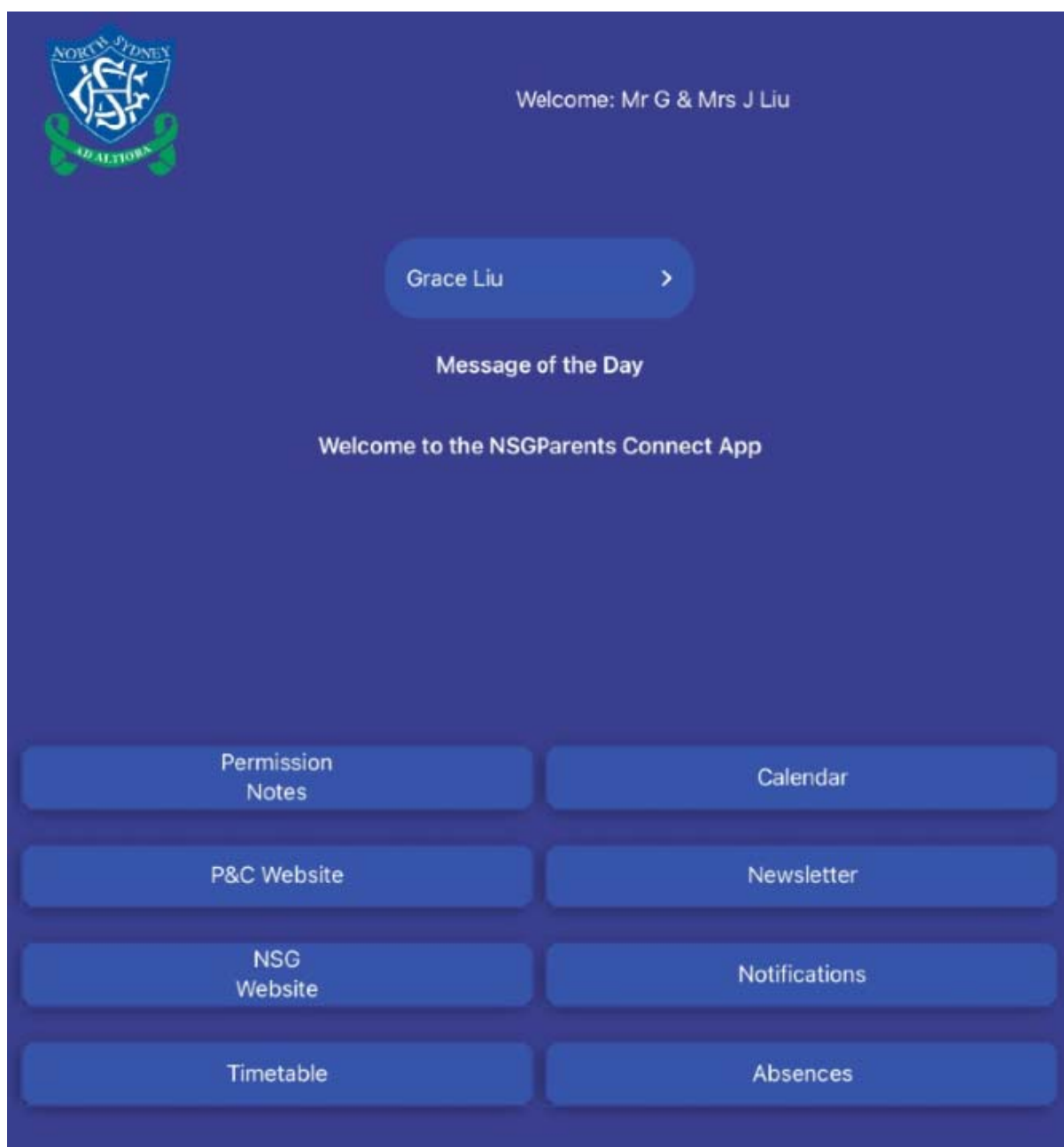
Tip: Tapping the notification will automatically launch the app



6. Please enter your North Sydney Girls HS parent account username and password
7. Tap Sign In to complete the sign in process



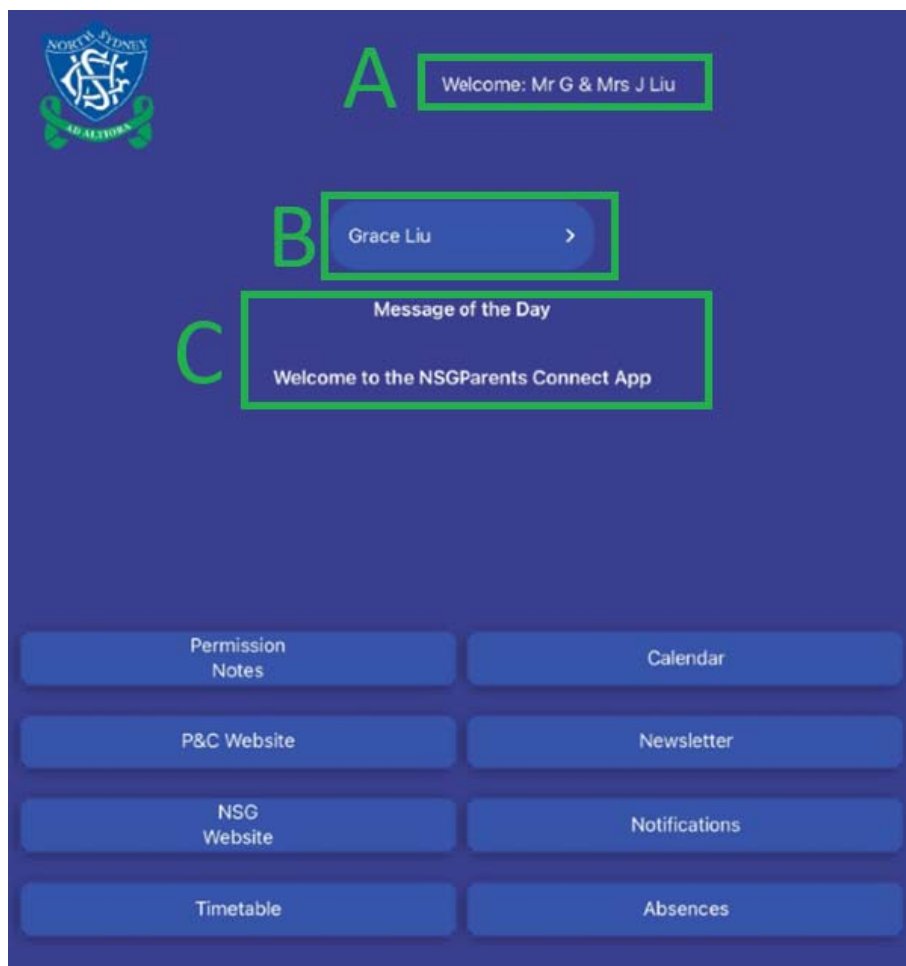
8. You should now see the Home Screen as pictured below



9. You have successfully signed into the NSG Parents Connect App

Home Screen and Modules

Once you have successfully signed into the app, you should see the home screen with 9 modules.

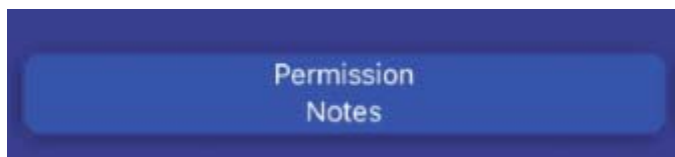


- A. **Welcome:** Your family mailing title
- B. **Student Selector:** If you have multiple students enrolled at NSG, you can use the drop-down selector to switch between students.
- C. **Message of the Day:** A greeting message on the homepage which may be updated periodically to reflect community messages

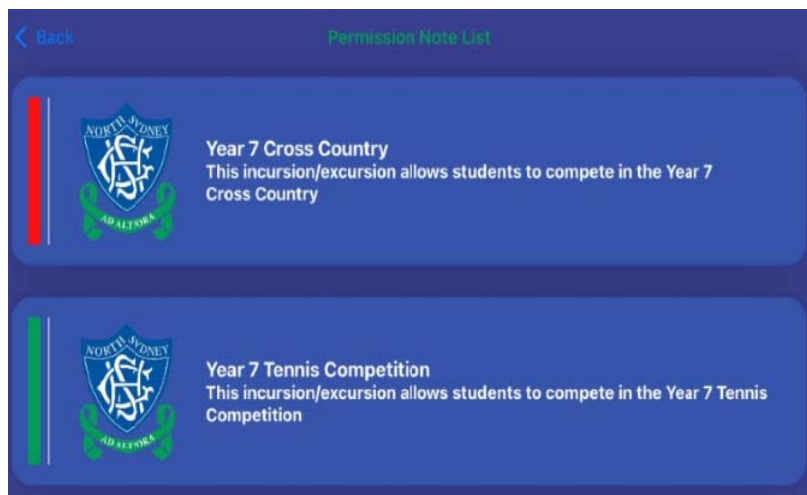


Permission Notes

Permission notes can now be sent, reviewed and approve using the NSG Parents Connect app.



Tapping on the Permission Note button will provide you with an overview of current/past permission notes.



Status bar: **RED**

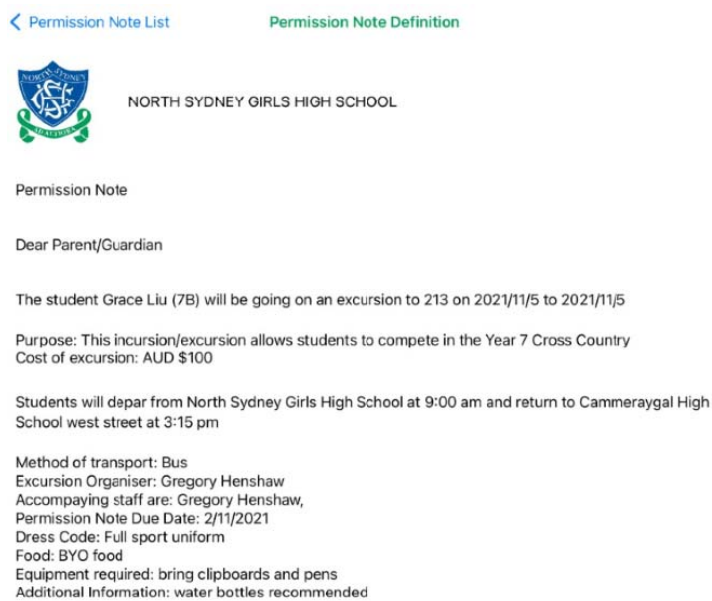
Permission note not signed

Status bar: **GREEN**

Permission note has been signed

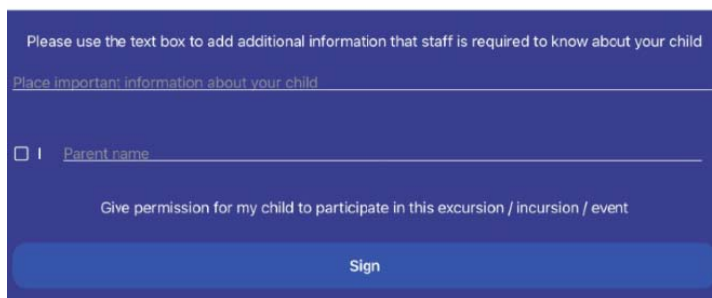
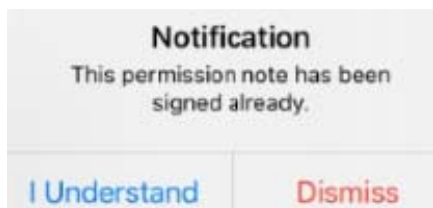
When viewing a permission note, you will see the following information:

- Student name and roll class
- Purpose of the permission note
- Cost (if applicable)
- External venue information
- Transportation information
- Staff involved
- Dress code
- Food requirements



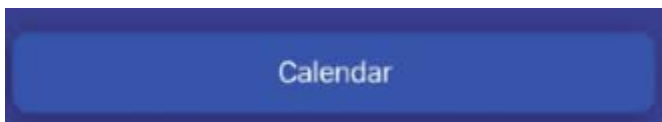
Once a permission note has been signed, you can view the permission note at any time by tapping on the 'Permission Notes' module.

All signed permissions notes will display the the notification below and the "sign" button will be greyed out.



NSG Portal Calendar

The Calendar button is a read-only view of the NSG School calendar.



You can toggle Primary filters to view upcoming school events as well as previous school events. Examples of some key events are; Co-Curricular Music, School Holidays, HSC Exams, Formal Assessment submission due dates and P&C meetings.

NSGHS P&C Website



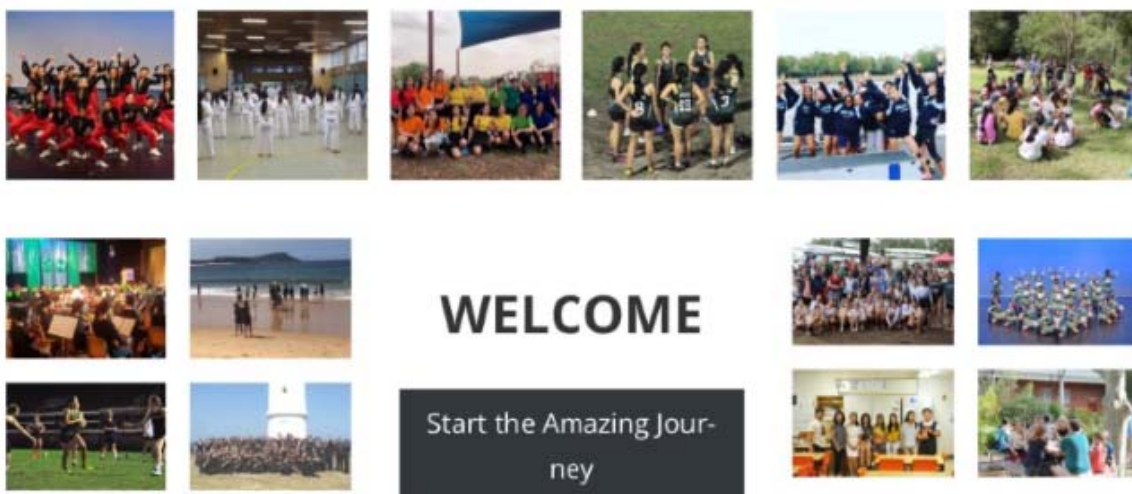
The P&C Website is regular updated and maintained by the P&C committee.

The website contains a wide range of content but not limited to:

Co-Curricular Programs | Clothing Pool | Canteen | Monthly Meetings



Amazing Journey



NSGHS Newsletter



The newsletter is sent out once a fortnight. The newsletter is a resource of information which enables the School to communicate key articles to the wider school community.



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- HOME
- ANNOUNCEMENTS
- ARTICLES
- CAREERS
- ARCHIVE
- CALENDAR

Edition 160 - Friday 29th October 2021

FROM THE PRINCIPAL



Welcome back to all our students and staff

[Read more](#)



School Excellence Framework

School Excellence Framework

External Validation

● ● ●



P&C Budget 2022
P&C Budget 2022
[Read more](#)

ANNOUNCEMENTS

There are no announcements for this edition.

ARTICLE CATEGORIES

- Mathematics
- P&C
- School Events
- Wellbeing

Subscribe to our newsletter

E-mail *

Subscribe

NSG Public Website

NSG
Website

The NSG Website button is a direct link to North Sydney Girls High Schools public website. The website contains a wealth of information intended for all members of the wider school community.



**NORTH
SYDNEY
GIRLS HIGH
SCHOOL**

Home

About

Vision

Curriculum

Wellbeing

Community

Co-
curricular

Enrol

Gallery

Newsletters

Careers



Select Language



Portal

Make a Payment

Annual School Reports

Strategic Improvement Plan

P&C Site

North Sydney Girls High School is a fully selective school committed to being a stimulating and challenging environment that develops resilient, connected and innovative learners who are equipped to achieve their personal best.

News and Upcoming Events

2021 HSC timetable

NSGHS Virtual Tours and Walkthrough

Click here to see a video tour of North Sydney Girls High School

Click here to see an interactive walkthrough of North Sydney Girls High School

NSGHS 2020 Orientation Day

Click here to see the previous 2020 Orientation Day welcome page

NSGHS Technology Choices

Click here to access the ordering portal and more information

Year 10 into Year 11 2022 Subject Selection

Click here to access the Year 10 into Year 11 2022 Subject Selection page

Timetable

Timetable

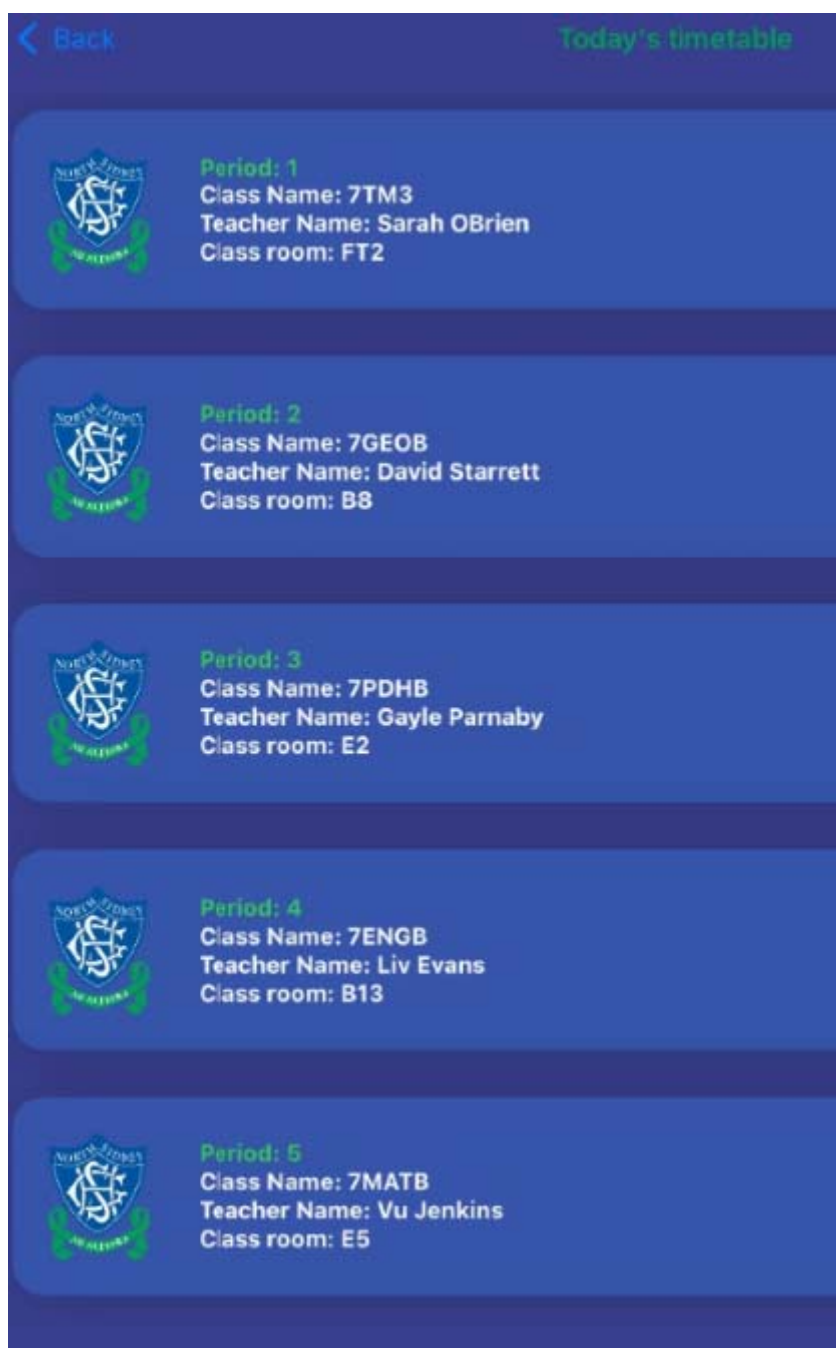
To view your students daily timetable, simply tap on the “Timetable” button to generate the daily timetable for your student.

On the generated view, you will see the following:

- Period
- Class Name
- Teacher Name
- Class Room

This information is live and will be generated once you tap the “Timetable” button.

Any update to your students timetable will be reflected on this view.

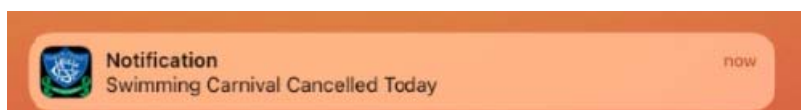


Notifications

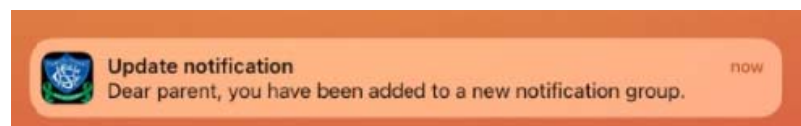
Notifications

The School may communicate through instant alerts / notifications via the NSG Parents Connect mobile application. Just like any notification, you will be able to see the NSG notification on your lock/home screen on your mobile device.

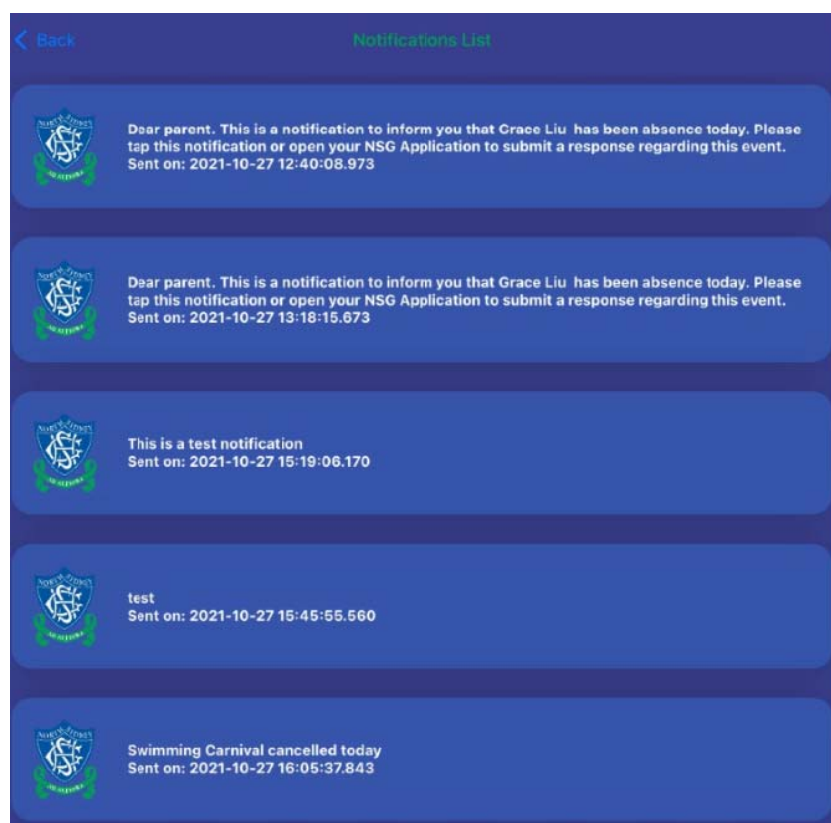
It's highly recommend to enable notifications and tap on any notifications as they will contain important information.



If you're added to a custom notification group, you will receive a notification. Please tap on the notification to join the notification group.



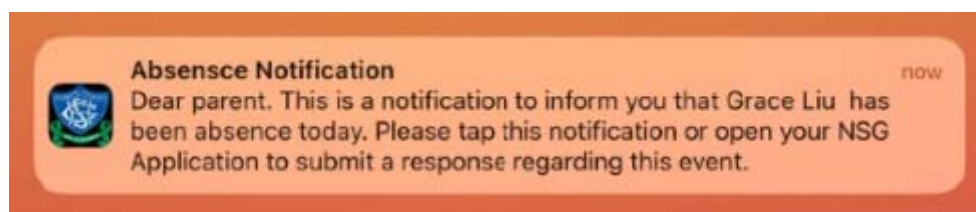
If you swipe and dismiss a notification, you can simply tap on the "Notifications" button from the home screen. This will populate a list of all notifications. The list will include the time and date of when the notification was sent and the notification message content.



Absences

Absences

If your student is marked absence from School, you will receive an email alert notification and a notification on the NSG Parents Connect app.



To view the Absence, simply tap on the Absence notification or tap on Absences from the home screen.

The Absence module will display a list of absences for the last 7-days. Once the 7-day period has past, the absence will no longer appear on this list.

The list will include all explained and non-explained absences.



Absence: Responding

To respond to an absence note, tap on the relevant entry from the list.



The absence note will contain important information in relation to the absence.

To provide and send an explanation for this absence, simply tap on the grey text “Place reason for this absence” and type your response.

Optional:

You can also attach an image (e.g. photo of Doctors certificate) by tapping on the “Upload Image” button.

Remember to click Send when finished. You should see the following popup once your absence note has successfully been sent.

